



2019 Country Days Marketplace Vendor Rules Arts & Crafts/Distributors/Businesses

Dear Vendor:

We are pleased to extend this invitation to you to be a part of our 40th annual Country Days celebration in Farmington, Missouri. The Country Days Marketplace will be open on May 31 - June 2. Friday will begin at 5pm and Saturday & Sunday beginning at 9 a.m. Space is limited and early reservations are recommended.

Booths will again be along the sides of the street, a major thoroughfare for visitors, and in front of the fire and police stations.

You must agree to comply with the following regulations:

1. Vendors will be allowed to set up either on **Friday evening from 3-8 p.m., or Saturday morning from 6-8 a.m.** Vendors may begin selling as soon as they are setup. Be sure to complete your available set up times.
2. Vendor is to provide their own tables, chairs, and tents, if desired. Due to limited space, ***vendors operating from a trailer require prior approval.***
3. Booths should be attractive and with all packing materials, etc., out of sight. Tables should be draped for public exposure. Please price your items clearly.
4. Prior to the event, you will receive an email with unloading instructions. We allow only limited time for unloading and then you will take your vehicle to a designated parking area. Parking is limited for trailers. Please be sure you have adequate assistance on hand for unloading quickly.
5. There is no on-site security. The Farmington Police Dept. does make regular patrols through the area.
6. Vendors are responsible for weather protection of items. This is an **OUTSIDE** sale. Please bring cover for your booth in case of rain. Canopy/tent cover is acceptable with tie-down weights only, as you will be placed on a paved surface. **No sharp tent pegs are allowed.** We do NOT furnish tents.
7. Electricity is available on a first come, first served basis due to limited availability. Be sure to bring power cords and/or surge protectors of ample length.
8. Vendors must comply with all local, state and federal ordinances and laws. Anyone found to be in violation of any ordinance or law will be asked to leave immediately.
9. Sales tax charts will be given to you on site. For more information on sales tax, visit <http://dor.mo.gov/faq/business/special.php> or call (573) 751-5860.
10. **No music** of any kind will be permitted in the Marketplace, except official Country Days entertainment on designated stages and areas.

11. The selling of counterfeit merchandise and trademark infringement will not be tolerated. If found in violation, you may be asked to leave, and items may be confiscated by law enforcement. No refunds will be given.
12. Vendors selling personal care items may not apply objects to human hair (including braiding, styling, or in any way touching of hair), unless displaying their Missouri state cosmetology license at all times during the event.
13. If you intend to sell pre-packaged food/mixes made off-site, you must comply with all St. Francois Health Department rules. Concessions Vendor forms are available at farmingtoncountrydays.com. If you plan to sell food or drink to be ***consumed ON SITE***, including beverages, baked goods, fruit, etc., you must apply as a concessions/food vendor and be placed in the concessions area.
14. **ROVING VENDORS ARE NOT ALLOWED. IF A VENDOR IS FOUND SELLING WARES THROUGHTOUT THE PARK, HE OR SHE WILL BE ASKED TO LEAVE THE FESTIVAL.**
15. The Farmington Regional Chamber reserves the right to refuse approval of any application for any reason.
16. **Entry fees are NOT REFUNDABLE UNDER ANY CIRCUMSTANCES.** However, if spaces are unavailable at the time of your application, your application fees will be returned to you.

Full payment must be made at the time of reservation. Checks and credit/debit cards are accepted for your convenience.

Please return your completed application ***no later than May 13, 2019***. If you have questions, please feel free to contact the Farmington Regional Chamber at 573-756-3615 or at laura@farmingtonregionalchamber.com.

Placement will be assigned after May 19. Accepted vendors will receive an email with placement and unloading information after May 25. If no email address is available, information will be mailed to address listed on the application.

Exclusivity in product lines is not available at this event. It is the responsibility of the vendor to inquire if a similar business or distributor will be in attendance.

All vendors are required to submit a CITY OF FARMINGTON VENDOR LICENSE APPLICATION and necessary accompanying documents prior to the event. Applications are available by calling 573-756-1701 and will also be made available at farmingtoncountrydays.com.



**2019 Farmington Country Days
Parkland Health Center
Marketplace Vendor Application**



Company Name: _____

Mailing Address: _____ **Contact:** _____

City: _____ **Phone:** _____

State: _____ **Zip:** _____ **Email:** _____

☐ *I don't have an email address; please send my instructions by mail.*

DESCRIPTION OF BOOTHS/INFORMATION/PRODUCTS TO BE SOLD/DISTRIBUTED (Please be as detailed as possible and list ALL items that you will have): _____

Number of 10' x 10' Spaces Needed _____ @ \$150 per space = \$ _____

Electricity () Yes () No

** Electricity is included at no additional cost, but is limited in availability. It is available on a first-approved, first-served basis.*

TOTAL ENCLOSED \$ _____

Available Set Up Times

**Please indicate what times you will be available to set up. You will be contacted prior to the event for confirmation of your set up time.*

Friday, 3-5 p.m. _____

Friday, 5-8 p.m. _____

Saturday, 6-8 a.m. _____

Statement of Understanding

I understand that I am applying to participate in Farmington Country Days on Friday, May 31 through Sunday, June 2, 2019, and I agree to comply with all the rules and regulations of the show listed herein and at farmingtoncountrydays.com. I understand that if my booth is on the street, the earliest I may set up my area is Friday evening from 3 p.m. – 8 p.m., or Saturday morning between 6 a.m.-8 a.m., and I agree to comply. I understand that my vendor fee will not be refunded to me unless there is no space available for my booth. Booths will not be secured overnight. I understand that I am responsible for all articles and equipment. I understand that the selling of counterfeit merchandise and trademark infringement will not be tolerated, and if I am found in violation, I may be asked to leave and my items may be confiscated by law enforcement. I understand that I am responsible for adhering to all applicable laws.

Signed: _____

Date: _____

Payment Options:

☐ **Check/Money Order Enclosed**
Please mail with form to:
Farmington Regional Chamber
P. O. Box 191
Farmington, MO 63640

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

No. _____

CVV ____ **Exp. Date** ____/____/____

FOR OFFICE USE ONLY

Date Received: _____ Amount: _____ Check No. _____ Space Assignment: _____